



CONNECTICUT COLLEGE

Student Accessibility Services Accessible Management Quick Start Guide

Student Accessibility Services Application

If you are an incoming or newly disclosing student, please follow these steps to request accommodations.

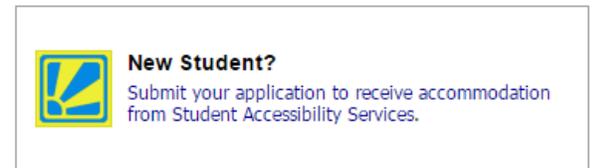
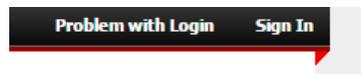
You can access the AIM Portal by the following URL:

<https://denali.accessiblelearning.com/ConnColl>

TO REGISTER WITH STUDENT ACCESSIBILITY SERVICES:

1. Under "New Student?" select the link to start the registration process:

a. If you are already registered with SAS- Sign in using your current Conn username and password.



2. Select the term that you are registering for:

a. This will typically be the current semester.

Personal Information
Start Term*:
Note: Select when you would like to start your services.

3. Type your First Name:

First Name*:

4. Type your Last Name:

Last Name*:

5. You are required to type in your Conn Coll ID #:

a. Your ID # has been emailed to you in your enrollment guide or can be found on your Camel Card.
b. It consists of 8 digits.

Student ID:

Hint: Enter 8 alpha numeric characters.

6. You are required to type in your Connecticut College email address:

a. Only your Conn Coll Email address can be used.
b. Email address must end with "@conncoll.edu"

Email Address*:

7. You are required to type in your local address:

Local Address

Address: **270 Mohegan Ave**

City: **New London**

State: **Connecticut**

Zipcode: **06320**

Hint: Enter zipcode as 97331 or 97331-0000.

8. Complete the Questions sections:

- a. Briefly answer three questions
- b. Notification of accommodations that require time to arrange.
- c. Check acknowledgement.

Questions

1. In your own words, describe your physical, mental or learning disability.
2. List the accommodations you are requesting to have at Connecticut College.
3. List the accommodations you were approved for and used in high school or at another college or university.
4. Certain accommodations may require arrangements well in advance. Contact the Office of Student Accessibility Services at 860-439-5428 as soon as possible if you check any of the categories listed below.
 - Campus mobility
 - Special academic equipment
 - Residential Life- Must complete a Request for Housing Accommodation Form by May 15th.

Additional Note or Comment
5. In order to process your requests for accommodations, it may be necessary for the Office of Student Accessibility Services to consult with other Connecticut College offices as needed; such as but not limited to, Student Health Services, Student Counseling Services, Residential Education and Living, Academic Resource Center and class deans.

10. Finally, type in the text or numbers.....



Submit Application

and click “Submit Application”

11. The checkmark indicates that your application was submitted successfully:



APPLICATION SUBMITTED

System has successfully processed your request and will be reviewed by the staff. If you have not received email confirmation regarding your application, please contact our office.

12. You have the option to upload any documentation that supports your request for services:

a. Fill out the File Title for your document “filename”.

b. Click “Select File” to browse to where your document is stored in the computer.

c. Click “Upload Documentation” to attach to your application.



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General documentation guidelines can be found on the Connecticut College Student Accessibility Services website .



UPLOAD INSTRUCTION

- If you are scanning your document at **150 - 300 dpi** as resolution.
- The maximum allowable file size is **1 MB** per upload.
- View: [Acceptable File Types](#).

File Information

File Title*:

Select File: **No file chosen**

If you have trouble with completing the application or uploading your documentation please contact:

Student Accessibility Services
Shain Library, Room 236
sas@conncoll.edu
860-439-5428